

# Community Choices Waiver (CCW) Self-Direction Overtime Work Schedule Example

Work Week is Sunday at 12:00 a.m. (midnight) through the following Sunday at 12:00 a.m. (midnight).

Acumen Pay Period dates are the 1st-15<sup>th</sup> & the 16<sup>th</sup>-last day of the month.

	~ October 2015 ~							
	◀ Sept 2015						Nov 2015 ▶	
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<b>Work week 1</b> 39 hours	0 hrs	7 hrs	5 hrs	5 hrs	1 8 hrs	2 7 hrs	3 7 hrs	39 hours worked in week 1.
<b>Work week 2</b> 52 hours	4 6 hrs	5 8 hrs	6 8 hrs	7 8 hrs	8 8 hrs	9 7 hrs	10 7 hrs	52 hours worked in week 2. Overtime rule is not yet in effect.
<b>Work week 3</b> 48 hours	11 6 hrs	12 8 hrs	13 8 hrs <b>Federal Overtime Rule Effective Date</b>	14 8 hrs	15 8 hrs	16 5 hrs	17 5 hrs	48 hours worked in week 3. Of these, 38 hours are included in pay period 1. The remaining 10 hours in work week 3 fall into pay period 2. Of these, 2 hours are straight time and 8 hours are overtime and will be included in pay period 2.
<b>Work week 4</b> 48 hours	18 6 hrs	19 8 hrs	20 6 hrs	21 8 hrs	22 6 hrs	23 8 hrs	24 6 hrs	48 hours worked in week 4. Of these, 40 hours are straight time and 8 hours are overtime and will be included in pay period 2.
<b>Work week 5</b> 48 hours	25 6 hrs	26 8 hrs	27 6 hrs	28 8 hrs	29 6 hrs	30 8 hrs	31 6 hrs	48 hours worked in week 5. Of these, 40 hours are straight time and 8 hours are over time and will be included in pay period 2.

### PAY PERIOD 1:

	Straight Time	Overtime
Week 1	39	0
Week 2	52	0
Week 3	38	0
<b>TOTALS:</b>	<b>129</b>	<b>0</b>

### PAY PERIOD 2:

	Straight Time	Overtime
Week 3	2	8
Week 4	40	8
Week 5	40	8
<b>TOTALS:</b>	<b>82</b>	<b>24</b>

Pay period 1

Pay period 2